

NORTH OKANAGAN WOMEN'S SOCCER ASSOCIATION CONSTITUTION

(Revised February, 2023)

ARTICLE 1 (NAME)

The name of this League shall be called "North Okanagan Women's Soccer Association (herein after called the League).

ARTICLE 2 (Objective)

To promote, teach, and perpetuate the game of soccer amongst women

BYLAW 1 (Structure)

- a) The business of the League shall be conducted by and Executive consisting of a President, Vice-President, Secretary, Treasurer, and up to 5 members at large.
- b) The scope of responsibilities of the committees will be determined by the Board.
- c) The Executive may appoint at their discretion such other qualified persons as they are deemed necessary to carry out the functions of the League. Such appointees shall report to meetings as required and have a voice but no vote.
- d) Executive vacancies due to a resignation will be filled by a member appointed by the Executive and approved by the Board

BYLAW 2 (Executive)

- a) The President will preside over all meetings. The President must call a minimum of one General Meeting in the fall of the year.
- b) The Vice President will carry out the duties of the President in their absence.
- c) The Secretary will record the minutes of the meetings. Handle correspondence, keep all records, and maintain the register of members.
- d) The Treasurer will keep financial records and render them when required. Receipts must be supplied for all cheques.
- e) All members of the Executive have signing authority on the bank account. Two signatures will be required per cheque.

BYLAW 3 (Meetings)

- a) Board meetings will be held throughout the year at the discretion of the executive. Notice of Board meetings shall specify date, place and time. The quorum for a Board meeting is (5) five voting members.
- b) No rule made by the League in a General Meeting invalidates a prior act of the board that would have been valid if that rule had not been made.
- c) Amendments to rules and regulations that may impact the entire playing body will be voted on the board and up to one member from each team.

BYLAW 4 (Annual general Meetings)

- a) The Annual General Meeting will be held in the fall of each year.
- b) The Executive shall be elected on an alternating basis having the President and Secretary positions elected one year and the Vice President and Treasurer positions the next.

BYLAW 5 (Special General Meetings)

- a) A Special General Meeting may be called by the President at the request of the majority of the Executive or at the written request of twenty-five (25) members. The request by the members must be submitted to the Secretary and is to state the business conducted. The meeting must be held within one month of the notice being received.

BYLAW 6 (General Meetings)

- a) The order of business at General Meetings shall be:
 - i) Roll Call
 - ii) Minutes
 - iii) Executive Reports
 - iv) Committee reports
 - v) Correspondence
 - vi) Considerations of amendments to the Constitution and Rules
 - vii) General business
 - viii) Elections
 - ix) Adjournments
- b) Each member is allowed one vote. No proxy will be accepted.
- c) The notice of the AGM will be given two weeks prior specifying date, place and time.
- d) The accidental omission to give notice of a meeting or the non-receipt of a notice by any of the members entitled to receive notice does not invalidate proceedings at that meeting.
- e) A quorum of eighteen (18) members is required.

BYLAW 7 (Constitutional Amendments)

- a) No change of amendment shall be made in any part of the Constitution except at the AGM or at a Special General Meeting.
- b) Any amendment to the Constitution shall be passed only with the favourable vote of two-thirds (2/3) of the members present at the meeting.
- c) A notice of motion to amend the Constitution must be forwarded to the Secretary at least seven (7) days prior to the General Meeting.

BYLAW 8 (Membership)

- a) A Member is anyone who is with a team and is in good standing with NOWSA.
- b) Individual Eligibility – A person may apply to the Board for membership and upon acceptance shall be a member.
- c) Individual Fees: Fees charged per member will be decided upon by the Board.
- d) Team eligibility: A group of members may apply to the Board for team status.
- e) Team Fees: Fees charged per team will be decided upon by the Board.

BYLAW 9 (Defunct Teams)

- a) Teams, which cease to participate in soccer games, may be required to appear before the Board. Failure to comply may result in expulsion of the team and/or members.

BYLAW 10 (Miscellaneous)

- a) The rules will be set down by the Board.